

# North Crossing Community Association, Inc.

## Board of Directors Meeting

May 23, 2019 @ 6:00pm

Location: Clagett Management, 7540 N. Market St., Frederick, MD 21701

### Agenda

#### **I. Call to Order; Establish Quorum (2):**

The meeting was called to order at \_\_\_\_\_ p.m. by \_\_\_\_\_.

	<b>Present</b>	<b>Absent</b>
Doug Grimmett, President (11/20)	_____	_____
Colin O'Dell, Vice President (11/21)	_____	_____
Cyrus Chenoy (11/19)	_____	_____
<i>Others Present:</i> _____		

#### **II. Approval of Minutes:**

Minutes from the **March 2019** meeting are included for review and approval

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

#### **III. Financial Report:**

The financial report through **March 2019** is included for review & approval. Also included in the meeting packet are **March** invoices and any Client Funds Distribution Sheets received since the previous meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

#### **IV. Completed Items:**

#### **V. Old Business:**

#### **VI. New Business:**

#### **VII. Homeowner Forum:**

**VIII. Adjournment:**

A motion to adjourn the meeting was made at \_\_\_\_\_ p.m. by \_\_\_\_\_  
with a second by \_\_\_\_\_.

**Next Meeting: July 25, 2019, 6:00pm @ Clagett**

**(please confirm date before coming)**

# **North Crossing Community Association, Inc.**

## **Board of Directors Meeting - Minutes**

January 24, 2019 @ 6:00pm

Location: Clagett Management, 7540 N. Market St., Frederick, MD 21701

**Present:** Doug Grimmitt, President (11/20)  
Colin O'Dell, Vice President (11/21)  
Cyrus Chenoy (11/19)

**Others Present:** Danielle Reap, Clagett Management  
Phil Geyer, 172 Midsummer Dr.

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### **I. Call to Order; Establish Quorum (2):**

Doug called the meeting to order at 6:32pm. Quorum was met with all Board of Directors present.

### **II. Homeowner Forum:**

Phil spoke about the speeding issue on Christopher's Crossing. Doug sent an email to the NAC 3 representatives asking for their help. We need to get the City to agree to do a traffic study. Concerned about children crossing the street to the pool this summer.

### **III. Approval of Minutes:**

The minutes from the July 2018 meeting were reviewed. Colin made a motion to approve the minutes as written with a second from Cyrus. All were in favor with no objections; the minutes were approved unanimously.

### **IV. Financial Report:**

The financial report through December 2018 was reviewed as well as the most recent Attorney Status Report dated 12/28/18 & December invoices. The Board reviewed over/near-over budget line items (insurance, general office expense, postage, printing, misc. expense, audit/taxes, Beaver Pond Alley electric, landscape replacement, maintenance & pool supplies) & delinquent accounts.

Colin made a motion to approve the financial report with a second from Cyrus. All were in favor with no objections; the financial report was approved unanimously.

The most recent Attorney Status Report dated 3/28/19 is also included for review.

### **V. Completed Items:**

**A. Revise ARC Guidelines:** Colin updated the website; Danielle sent a blast email, updated HomeWiseDocs & had the Guidelines recorded at the courthouse.

**B. Welcome letter** to 101 McClellan Dr.

**VI. Old Business:**

- A. Entrance sign: City requested that the HOA pay to remove the entrance sign. Currently 2 proposals to remove (\$1,750 from Gardener's & \$600 from JShell Construction). City will remove flag poles. Board refusing to remove.
- B. Hit & Run (flag pole): Defendant received Probation Before Judgment, has to do 6 months of supervised probation & has to pay the HOA restitution in the amount of \$765. Have not received; will have to continue legal steps.
- C. Pool: talk to Larry about what to buy; plan an event for opening weekend; new passes ready for pick-up.
- D. Spring yard sale: 4/27/19.
- E. Contracts: bid out insurance.
- F. Snow Removal: Fieldstone Court/Harpers Way sidewalks were not salted.
- G. Litter pick-up: get revised proposal for litter pick-up. Busy Bees & who else?

**VII. New Business:**

- A. Landscape misc. proposals: Playground Chips \$2,690, Power Wash \$3,900, Right Entrance Bed \$590, Left Entrance Bed \$3,655, Rip Rap \$2,340, SWP Low Areas \$4,060, Trash Pick Up \$2,715.
- B. Pool Pump Room Door & Frame: Present proposals to replace/paint from JShell for \$1,400 vs. Houck for \$2,480.

**XI. Adjournment:**

Cyrus made a motion to adjourn the meeting at 7:44pm with a second by Cyrus. The next meeting is scheduled for March 28, 2019 at 6:00pm at Clagett's office.

Respectfully Submitted,  
*Danielle Reap*, CMCA  
Association Manager