

Regular Meeting for the  
North Crossing Community Association  
February 28, 2023

The Board of Directors of the North Crossing Community Association met virtually in Frederick, Maryland on February 28, 2023, at 5:30 p.m.

**Present:**

Colin O'Dell 2021- Vice President  
Lumin Panthiruvellil 2022 – Secretary

**Absent:**

Craig Longcor 2022- President

**Others Present:**

Kista Clagett, Community Representative  
Erin Barry, Recording Secretary

**I. CALL TO ORDER**

The Board called the regular Board meeting to order at 6:35 p.m. with a quorum present.

**II. MINUTES**

There were no Minutes to approve at this time.

**III. FINANCIALS**

Motion: To approve the January 31, 2023, Financials as presented.

Colin/Lumin

Vote: Unanimous

**IV. MANAGEMENT REPORT**

- A. Bulk trash removed from common area.
- B. Met with numerous vendors.
- C. Contacted code enforcement for homes of concern.
- D. Met with Reserve Advisors.
- E. Various landscape projects completed.
- F. Community drive through.
- G. Sent delinquency accounts to the attorney.

**V. OLD BUSINESS**

**A. Reserve Study**

Management updated the Board on the Reserve study and Reserve Funds.

**B. Storm Pond Violations**

Management updated the Board on the storm pond violations.

**VI. NEW BUSINESS**

**A. Shade Tree Lawn & Landscaping, Inc.**

Motion: To accept the proposal from Shade Tree Lawn and Landscaping, Inc. for the Tree Removal, Tree Pruning & Stump Grinding; Drain Pond Clean Up work for the cost of \$17, 800.00 as presented.

Colin/Lumin

Vote: Unanimous

**B. American Pool Proposal**

Management met with American Pool on site and reviewed their proposal for the skimmer replacement and the filter system. American Pools suggested that the deck drain be replaced, though a bid for that work hasn't been received.

Motion: To approve the American Pool, LLC skimmer replacement proposal for the main pool for the cost of \$1979.54 and to hold off on the filter system replacement until a second quote is received.

Action: Management will get an additional bid for the filter system replacement.

**C. Election of Officers**

Motion: To accept the following officer positions for the 2023 Board term; Craig Longcor as President, Colin O'Dell as Vice President, and Lumin Panthiruvellil as Secretary.

**D. Resignation of Board Member**

Doug Grimmett resigned from the Board of Directors in January 2023 as he is moving from the neighborhood. The Board expressed appreciation for his service.

**E. The Next Board Meeting Date**

Action: The next Board meeting will be held April 19, 2023, at 5:30 p.m.

**VII. ADJOURNMENT**

Motion: There being no additional business, the Board meeting adjourned at 5:57 p.m.

Motion: To adjourn the meeting at 5:57 p.m.

Colin/Lumin

Vote: Unanimous

Respectfully Submitted,

Action Items

Action: Management will get an additional bid for the filter system replacement.

Action: The next Board meeting will be held April 19, 2023, at 5:30 p.m.