

North Crossing Community Association, Inc.

Board of Directors Meeting - Minutes

March 23, 2017 @ 6:00pm

Location: Clagett Management, 7540 N. Market St., Frederick, MD 21701

Present: John Pressel, President (11/17)
Terry Tillman, Treasurer (11/17)
Timika Thrasher, Secretary (11/17)
Larry Aronow (11/17)

Others Present: Danielle Reap, Clagett Management

I. Call to Order; Establish Quorum:

John called the meeting to order at 6:01pm. Quorum was met with all 4 Directors present.

II. Homeowner Forum:

None present; section skipped.

III. Approval of Minutes:

The minutes from the January 2017 meeting were reviewed. Terry made a motion to approve them as written and Timika second the motion. No action made; the minutes were approved unanimously.

IV. Financial Report:

The financial report through February 2017 was reviewed. The most recent Status Report from the attorney (dated 3/1/17) & all Client Funds Distribution Sheets were also reviewed. Also, a copy of February invoices was available for review upon request.

V. Completed Items:

- A. Mailed welcome letters to 1943 Crossing Stone Ct., 100 Fieldstone Ct. & 250 Timber View Ct. (3).
- B. 1935 Harpers Ct. tree needs trimmed: Done by Masterpiece Landscaping for \$275.

VI. Old Business:

A. Easement between Fieldstone Ct & Willowbrook: work complete; need to install Willowbrook Homeowner's Leland Cypress trees that were mistakenly removed, when the weather gets warmer. Also, Willowbrook refused to make the final payment of half of the stump grinding (\$2,925) because their manager failed to inform them of the changes we made (use grindings as ground cover instead of trying to get grass to grow). John made a motion not to replace the trees & to give Masterpiece the \$1,000 that we were going to spend on the trees. Timika second the motion. All were in favor with no objections. Danielle will send Mastpiece a

- final payment of \$1,000 for the tree project & remove from agenda.
- B. Pool repairs: complete; walk-through done on 3/1; need to re-caulk one area; Danielle presented the 2017 list of suggested repairs. Larry made a motion to approve my suggestions totalling approximately \$7,173.85 instead of the total list of \$13,195.90. Timika second the motion. Danielle will initial & send to John for signing. 1 of the 2 wall sconces out front does not work—Larry will look into. Board agreed to allow all police officers in to use our pool this season.
 - C. Meeting date sign: will use “Yard of Season” sign & put at main entrance; materials bought; will have done & displayed before next meeting.
 - D. Next newsletter should include our need for 3 Board of Directors, parking issues, trash container & commercial vehicle rule & yard sale info (Sat. 4/29, 8-1 rain or shine).

VII. New Business:

- A. Spring Inspection: Danielle will be conducting soon.

VIII. Adjournment

Larry made a motion to adjourn the meeting at 6:37pm with a second by Timika. The next meeting is scheduled for May 25, 2017 at 6:00pm at Clagett Management.

Respectfully Submitted,
Danielle Reap
Association Manager